



# LOCAL PLANS WORKING GROUP

MONDAY, 20TH JUNE, 2016

At 4.00 pm

in the

COUNCIL CHAMBER - TOWN HALL,

## SUPPLEMENTARY AGENDA

### PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
3.	<u>MINUTES</u>  To consider the Part I minutes of the meeting held on 31 May 2016	3 - 6

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# Agenda Item 3

## LOCAL PLANS WORKING GROUP

TUESDAY, 31 MAY 2016

PRESENT: Councillors Christine Bateson (Chairman), Derek Wilson (Vice-Chairman), Malcolm Alexander, Malcolm Beer, David Hilton and Leo Walters

Officers: Chris Berry, Russell O'Keefe, David Cook, Terry Ann Cramp, Flo Churchill, and Chris Hilton.

### APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Saunders, Hill and Bicknell.

Cllr Beer raised his concern that there were no substitutes and the Chairman informed that we had received three late apologies and due to the need to hold the meeting during half term and other commitments it was not possible to find substitutes.

### DECLARATIONS OF INTEREST

There were no declarations of interest received.

### MINUTES

**Resolved Unanimously: That the Part I minutes of the meeting held on 19<sup>th</sup> April 2016 be approved as a true and correct record subject to Cllr Saunders being removed from attendance.**

Cllr D Wilson reported that Cllr Saunders had asked for confirmation as to why we are going straight to regulation 19 consultation. The LPWG were informed that there had already been sufficient consultation undertaken during regulation 18 so they could move onto regulation 19. Cllr D Wilson informed that Cllr Saunders would like to see a press release so he could inform his residents.

It was noted that the Summer Consultation Summary had been published on the RBWM website and that there would be a full Statement of Consultation to accompany the Local Plan when submitted for examination.

It was noted that the list of all policies considered to be strategic still needed to be sent to all Members.

### STATEMENT OF COMMUNITY INVOLVEMENT (DRAFT)

Members considered the Statement for Community Involvement (SCI) and were informed that the Council's first SCI was adopted in 2006 following public consultation and an independent Public Examination. As this was now out of date it was to be superseded by the version under consideration. The update was required before the Local Plan went out for consultation.

In response to a question from Cllr Hilton it was confirmed that the SCI would need to be approved by Council.

Members noted that the list of consultees for planning applications required updating; for example South East Water needed to be added, Housing Solutions had superseded Maidenhead Housing Association and Radion had taken over Parkside Housing.

**Action: The list of consultees be updated.**

### BLP KEY DATES

Members received an updated list of the Borough Local Plan (BLP) key dates for consideration.

Members were informed that the list was updated on a daily basis and showed the key dates that needed to be met. Once the BLP had been submitted to the Secretary of State the time line would no longer be in the Councils control.

The Examination in Public could take three weeks and would be located within the Borough but it was not expected to be in the Town Hall due to rooms being required for other meetings.

The Local Plan publication Regulation 19 consultation was due to start on 13<sup>th</sup> August 2016 and last until 23<sup>rd</sup> September 2016. It would then be submitted to the Secretary of State by the end of September depending on the representations received.

Cllr Bateson asked if the consultation timeline could be extended, if required, as it was during the summer holiday period. Members were informed that there was a legal requirement to do a 6 week consultation as a minimum period, this could be extended if wished but that this would impact directly on the proposed date for submission. .

Members were informed that by the end of June 2016 the key deliverables were to have a draft Local Plan with the 5 year housing land supply / trajectory and updates on HELAA / FEMA / SHMA, a draft sustainable assessment and Habitats Regulation Assessment and the Policies Map.

The report highlighted further key deliverables and it was noted that the suggested deliverables were subject to further clarification.

Cllr L Evans asked if all the documents were in one place on the intranet and was informed that there was a requirement that all the evidence base be placed on the RBWM internet when available, there would also be other documents available on the intranet.

Cllr Walters asked if Councillors could participate in the Examination in Public (EIP) and was informed that the EIP was carried out differently then before and it was the Inspector who determined who spoke and on what. Officers would be taking further advice on how they are run and looking at those already undertaken.

### LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

**RESOLVED UNANIMOUSLY: That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion took place on following items 6-9 on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act.**

The meeting, which began at 4.30 pm, finished at 8.35 pm

CHAIRMAN.....

DATE.....



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